

RFMS STEERING TEAM MEETING MINUTES

Meeting Type: Weekly **Meeting Date:** 29 Oct 03
Meeting Time: 1330-1500 **Meeting Place:** Kaizen No Yochi

Present: RE, DRE, RPAO, XO, C10, C130 (Recorder/ Facilitators)

Decision made, Actions planned, Tasks to be done	Person Responsible
Develop POA&M of FAC Result Feedback Initiative	C09/ C10/130
Provide FISC partnership summary to CO	BM
Task GS 1102 to support year end funding at Diego Garcia	DOICC

1. Group calendar

Some items are added and deleted.

17-23 Nov	CO TAD to Okinawa
4-12 Nov	DRE TAD to Hawaii
17- 21 Nov	DOICC TAD to Diego Garcia

2. Logo for Non Monetary Award:

CO decided to use PWC Japan and NAVFAC logo on all items.

3. CFAY Message Traffic Safety Stand down:

- XO tasked C130T and C09K to develop safety/ training brief for each department.
Department Head will present brief @ their normal monthly/ weekly meeting.

4. Strategic Planning update.

C10/C130 will work for the glossy brochure.

5. Items of general interest.

DRE: FJIP List

RPAO: FSM, NAVFAC

BM: APAS rating period change for USCS.

XO: Military personnel allocation.

DOICC: Absent